



Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

SURVEY TOOL

Facility

Name: *Melissa Sever / Caterpillar Clubhouse*

Provider ID: *PV79422*

Address: *1457 Sunrise Butte, Butte, MT 59701*

Type: *Group Child Care*

Service Area: *Butte*

Assigned Worker: *Scott Soltis*

Director: *Melissa Lynn Sever*

Phone: *(406) 565-8194*

Email:

caterpillarclubhouse@hotmail.com

Contact: *Melissa Sever*

Phone: *(406) 565-8194*

Email:

caterpillarclubhouse@hotmail.com

Inspection

Type: *Renewal Inspection*

Date: *09/06/2018*

Time In: *1:15 PM* Time Out: *2:25 PM*

Inspector: *Scott Soltis*

Phone: *406-444-3074*

Children/Caregiver Observations

Time: *1:15 PM*

children: *6*

under 2: *0*

caregivers: *2*

Time:

children:

under 2:

caregivers:

Time:

children:

under 2:

caregivers:

Caregivers

Melissa; Alexis

Staff Changes

Notes

Deficiency Notice (Additional Text)

The required fire extinguisher was charged and available but may have needed a yearly inspection.

Staff Ratios

1. License

Yes

2. Overlap

Yes

Building/Fire Requirements

3. Inside Facility

Yes

09/06/2018

1 of 4

Building/Fire Requirements *(continued)*

4. Fire Safety Yes

5. Equipment **No**

37.95.720.4.:*Each child, except school-age children who do not take naps, shall have clean, age-appropriate rest equipment, such as a crib, cot, bed or mat. Seasonably appropriate top and bottom covering, such as sheets or blankets, must be provided. Crib mattresses and other rest equipment shall be waterproof and regularly sanitized.*

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found that older children were sleeping directly on the carpet rather than on a surface that was easily sanitized like a cot or mat

Plan of correction accepted 10/26/18.

6. Exiting Yes

Outdoor Tour

7. Play Area Yes

8. Swimming N/A

Program Issues

9. Supervision Yes

10. Provider Responsibilities Yes

11. Activities Yes

12. Night Care N/A

Health Issues

13. Illness Exclusion Yes

14. Health Prevention **No**

37.95.183.2.:*A first aid kit must be kept on site at all times and must at a minimum contain:*

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found that the kit did not contain the following items: tweezers and scissors.

Plan of correction accepted 10/26/18.

Medication

15. Administration	Yes
16. Storage	Yes

Infants/Toddlers

17. Diapering	Yes
18. Feeding	Yes
19. Bathing	Yes
20. Sleeping	Yes
21. Activities	Yes
22. Outdoor Activities	Yes

Nutrition/Food Issues

23. Sanitation	Yes
24. Meal Frequency	Yes
25. Special Diet	N/A

Transportation

26. Basic Requirements	Yes
27. Child Passenger Safety	Yes

Written Records

28. Parent Information	Yes
29. Facility Records	Yes
30. Child File Review	No

37.95.141.5.:Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

30. Child File Review (<i>continued</i>)	No
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Deficiency

The intent of this rule was not met:

Based on record review, CCL found that the following necessary information was not on file. See enclosed copy of children's record review.

Plan of correction accepted 10/26/18.

31. Medication File	Yes
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32. Caregiver File Review	Yes
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33. First Aid Requirements	Yes
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Administrative Records

34. License-Certificate	Yes
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35. Facility Requirements	Yes
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36. Registration/License Process	Yes
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